



June 23, 2018

Revised Funding Commitment Decision Letter

Funding Year 2017

Contact Information:

Bhargav Vyas
MONROE-WOODBURY CENTRAL SCHOOL
DISTRICT
167 HARRIMAN HEIGHTS ROAD
HARRIMAN, NY 10926
bvyas@mw.k12.ny.us

BEN: 123720

Post Commitment Wave: 21

Totals

Original Commitment Amount	\$122,406.92
Revised Commitment Amount	\$122,406.92

What is in this letter?

Thank you for submitting your post-commitment request for Funding Year 2017 Schools and Libraries Program (E-rate) funding. Attached to this letter, you will find the revised funding statuses and/or post commitment changes to the original Funding Commitment Decision Letter (FCDL) you received. Below are the changes that were made:

- Appeals

The Universal Service Administrative Company (USAC) is providing this information to both the applicant(s) and the service provider(s) so that all parties are aware of the post-commitment changes related to their funding requests and can work together to complete the funding process for these requests.

Next Steps

1. **File the FCC Form 486**, Service Confirmation and Children's Internet Protection Act (CIPA) Certification Form, for any FRNs included in this RFCDL, if you have not already done so. Please review the CIPA requirements and file the form(s).



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- o **If USAC approved funding on an FRN in your original FCDL**, the deadline to submit the FCC Form 486 is 120 days from the date of the original FCDL or from the service start date (whichever is later).
 - o **If a new FRN was created for this RFCDL or funding was not approved on an FRN in your original FCDL but is approved in this RFCDL**, the deadline to submit the FCC Form 486 is 120 days from the date of this RFCDL or from the service start date (whichever is later).
2. **Invoice USAC**, if you or your service provider have not already done so. Work with your service provider(s) to determine if your bills will be discounted or if you will request reimbursement from USAC after paying your bills in full.
- **If you (the applicant) are invoicing USAC:** You must pay your service provider(s) the full cost for the services you receive and file the [FCC Form 472](#), the Billed Entity Applicant Reimbursement (BEAR) Form, to invoice USAC for reimbursement of the discounted amount.
 - **If your service provider(s) is invoicing USAC:** The service provider(s) must provide services, bill the applicant for the non-discounted share, and file the [FCC Form 474](#), the Service Provider Invoice (SPI) form, to invoice USAC for reimbursement for the discounted portion of costs. Every funding year, service providers must file an [FCC Form 473](#), the Service Provider Annual Certification Form, to be able to submit invoices and to receive disbursements.
 - **To receive an invoice deadline extension, the applicant or service provider must request an extension on or before the last date to invoice. If you anticipate, for any reason, that invoices cannot be filed on time**, USAC will grant a one-time, 120-day invoice deadline extension if timely requested.

How to Appeal or Request a Waiver of a Decision

You can appeal or request a waiver of a decision in this letter **within 60 calendar days** of the date of this letter. Failure to meet this deadline will result in an automatic dismissal of your appeal or waiver request.

Note: The Federal Communications Commission (FCC) will not accept appeals of USAC decisions that have not first been appealed to USAC. However, if you are seeking a waiver of E-rate program rules, you must submit your request to the FCC and not to USAC. USAC is not able to waive the E-rate program rules.

- **To submit your appeal to USAC**, visit the Appeals section in the [E-rate Productivity Center \(EPC\)](#) and provide the required information. USAC will reply to your appeal submissions to confirm receipt. Visit USAC's [website](#) for additional information on submitting an appeal to USAC, including step-by-step instructions.
- **To request a waiver of the FCC's rules or appeal USAC's appeal decision**, please submit it to the FCC in proceeding number CC Docket No. 02-6 using the [Electronic Comment Filing System](#) (ECFS). Include your contact information, a statement that your filing is a waiver request,

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identifying information, the FCC rule(s) for which you are seeking a waiver, a full description of the relevant facts that you believe support your waiver request and any related relief, and any supporting documentation.

For appeals to USAC or to the FCC, be sure to keep a copy of your entire appeal, including any correspondence and documentation, and provide a copy to the affected service provider(s).

Obligation to Pay Non-Discount Portion

Applicants are required to pay the non-discount portion of the cost of the eligible products and/or services to their service providers. Service providers are required to bill applicants for the non-discount portion of costs for the eligible products and/or services. The FCC stated that requiring applicants to pay the non-discounted share of costs ensures efficiency and accountability in the program. If using the BEAR invoicing method, the applicant must pay the service provider in full (the non-discount plus discount portion) **before** seeking reimbursement from USAC. If using the SPI invoicing method, the service provider must first bill the applicant **before** invoicing USAC.

Notice on Rules and Funds Availability

The applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program and the FCC's rules. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds.



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Revised Funding Commitment Decision Overview

Funding Year 2017

Funding Request Number (FRN)	Service Provider Name	Request Type	Revised Committed	Review Status
1799063734	Annese & Associates, Inc.	Appeals	\$122,406.92	Denied



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Post Commitment Request Number: 104755	Post Commitment Request Type: Appeals	Post Commitment Decision: Denied
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FRN: 1799063734	Service Type: Internal Connections	Original Status: Funded	Revised Status: Funded
FCC Form 471: 171018096			

Dollars Committed			
Monthly Cost		One-Time Cost	
Months of Service	12		
Total Eligible Recurring Charges	\$0.00	Total Eligible One Time Charges	\$244,813.83
Total Pre-Discount Charges		\$244,813.83	
Discount Rate		50.00%	
Revised Committed Amount		\$122,406.92	

Dates	
Service Start Date	7/1/2017
Contract Expiration Date	9/30/2018
Contract Award Date	4/18/2017
Service Delivery Deadline	9/30/2018
Expiration Date (All Extensions)	

Service Provider and Contract Information	
Service Provider	Annese & Associates, Inc.
SPIN (498ID)	143005769
Contract Number	ANEQ38402-01
Account Number	tbd
Establishing FCC Form 470	170072213

Consultant Information	
Consultant Name	Julann Troiano
Consultant's Employer	Dutchess BOCES
CRN	16062760

Revised Funding Commitment Decision Comments:

Post Commitment Rationale:

Our records show that your appeal was filed more than 60 days after the date your decision letter was issued. Your appeal was filed on 5/23/2018. The funding commitment decision letter was issued on 2/2/2018. Federal Communications Commission (FCC) rules require appeals to be filed within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.

[Records / Appeals](#)

17 Monroe Woodbury Appeal - #104755

[Summary](#) [Associated FRNs](#) [Review Inquiries](#) [News](#) [Related Actions](#)

In-Review

Outreach

Wave Ready

Committed

Appeal Information

[View Status \(+\)](#)

Funding Year 2017

Submitting Organization [MONROE-WOODBURY CENTRAL SCHOOL DISTRICT \(BEN: 123720\)](#)

Created By Julann Troiano

Created On 5/23/2018 5:34 PM EDT

Main Contact

Name Julann Troiano

Email julann.troiano@dcbores.org

Phone Number 845-486-4800

Narrative

The funding for Monroe-Woodbury Middle School was erroneously denied in full. I am requesting that the funding decision be reversed and the FRN be approved for the amount requested during the application review process. This is a complicated application; please reach out to me for more detailed information and clarification, if necessary. (Julann Troiano- 845-486-7392)

BACKGROUND: The PIA reviewer did not thoroughly review the documentation I provided and did not return my numerous phone calls during the review process. There was a Form 500 that was being processed at the time, which allowed the release of funds. The amount that was returned via the Form 500, along with the FRN reductions, would have covered the budget amount that was requested for 17-18. After I explained the reviewer's error to his supervisor, he agreed it was an internal error, and I was told he would put the appeal through the "self-identified appeal process". Unfortunately, more than 60 days had gone by at this point, so I was then told the appeal had to go through the formal appeal process. I've attached the email thread for your reference.

During the original review, I requested that the funding be reduced to stay in budget. Specifically:

FRN 1799063734.001 remove 1 item from Middle School budget for \$3517.80; FRN 1799063734.003 remove Middle School entirely, reducing the total by half for \$4400; 1799063734.006 remove Middle School entirely, reducing the total by half for \$7623. Total budget reduction equals \$15,540.80 (currently over budget by \$13,593.14 once Form 500 is approved)

Form 500 #70760 was being processed at the time; it included reductions in funding for FRN 1699090975.003, .004, .005, .028, .029, .030, .031, .032, .033

Please reference the Form 500 (#70760) and the submitted documentation in the EPC portal for this 471 application (#171018096)

Appeal Details

Decision appealed by applicant Funding Commitment Decision Letter

If you wish to modify or cancel your appeal, or, if you have any questions about your appeal, please contact the E-rate Program's Client Service Bureau (CSB) at (888) 203-8100.

[View Supporting Documentation \(-\)](#)

Supporting Documentation

Document ID	Document	Description	Upload Stage	Uploaded By	Uploaded On
33563	Monroe Wood 17-18 Cat2 Appeal docs.pdf	Supporting appeal documentation	Intake	Julann Troiano	5/23/2018 5:34 PM EDT

Marlene Dotch -
Office of the Secretary